

- MEMORANDUM -

DATE: **March 25, 2020**

TO: Alameda County Behavioral Health (ACBH) Contracted Community-Based Organizations

FROM: Cecilia Serrano, Finance Director
Imo Momoh, Deputy Director, Plan Administrator
Karyn Tribble, PsyD, LCSW, ACBH Director 

SUBJECT: **Advance Payment for Services Provided in March and April 2020**

In light of the Coronavirus Disease 2019 (COVID-19) outbreak and the anticipated decrease in services following the school closures, and the Alameda County Health Officer's and California Governor's "Shelter in Place" order, Alameda County Behavioral Health (ACBH) is deeply committed in making sure that services continue to be available for our safety net clients in Alameda County; while supporting the financial viability of our contracted Community Based-Organizations (CBOs) negatively impacted by COVID-19.

On March 24, 2020, the Board of Supervisors approved the advance payments to the County contracted CBOs as an interim stabilization measure for the period of March 1, 2020 through April 30, 2020. As a result, the ACBH Fiscal Contract Managers (FCMs) will be contacting your organization's Billing Contacts and Chief Financial Officers for instructions and details in processing these payments, and will work with you to mitigate any cash flow issues due to the public health crisis.

Processing claims continues to be a priority for ACBH and we will work on expediting them to ensure timely payments. If you have any questions regarding this interim plan, please contact your assigned FCM and they will be glad to assist you.

Rest assured that the County Administrator's Office in partnership with the various County Agency Leadership and Department Heads are working to look at a longer term solution to address the impact of the COVID-19 pandemic on County contracts with CBOs.

We thank you for your continued partnership during these critical times.

Cc: Executive Team
Operational Leadership
Contracts Unit
Contract file

