**California Alliance Conference Proposal**

1. Workshop title
2. Core knowledge topic
3. Length of workshop (1 or 2 hours, *90-minute proposals will not be accepted due to CEU requirements*)
4. Presenter, title
5. Presenter Bio
6. Workshop details (two paragraph synopsis of workshop you plan to present)
7. Course/Learning objectives (What 4 things will participants learn from your presentation?)
8. Teaching Methods (Describe delivery/format methods you will be using to engage participants)
9. Course Content (Outline of presentation)
10. Specific events and locations at which workshop has been presented.
11. Contact person, email and phone.

Please submit your proposal to Debbie Clore-Myers by Friday, September 20, 2019 at dcmyers@cacfs.org. Contact Debbie if you have any questions.